Guide for international law students

The Law School at PUCP wants to welcome foreign students who wish to participate in an exchange program in our Faculty. To that end, the Academic Office of Internationalization has developed this guide to provide all the necessary information on student life.

Any queries can be sent to internacionalizacion-derecho@pucp.pe

I- \textbf{PRESENTATION OF THE PUCP AND THE LAW SCHOOL}

The Pontifical Catholic University of Peru (PUCP - as it is known by its initials in Spanish), was founded in Lima in 1917, is the top ranked university in the country, ranked number 19 in Latin America (according to the QS Latin American University Rankings 2015) and is the only Peruvian university ranked among the 600 best in the world (according to the QS World University Rankings 2015).

PUCP was established with two faculties, Letters and Jurisprudence. Its first dean was R. P. Jorge Dintilhac SS.CC., the State officially recognized the Law School by Supreme Resolution on March 24, 1917. However, it was not until April 29, 1919, that legal instruction began to be imparted upon our first class of students which was comprised of only twenty students.

In 1936, vacancies for admission to the Law School increased to fifty students. That year the Faculty of Letters and Jurisprudence was divided to give way to the new faculty of
Political Science and Law, which ultimately became the Law School in 1956.

While celebrating its 25th anniversary, the then Catholic University received the honorary title of Pontifical, by decree of the Sacred Congregation for Seminaries and Universities dated September 30, 1942.

As a result of the earthquake that devastated Lima in the 70s, the Faculty had to move to the university town located on the Pando estate (Av. Universitaria, 1801, Pueblo Libre).

Our faculty, which began with a small group of 20 students, now has more than 2,100 in its classrooms.

II- Academic System in the Law School

Enrollment

The students will have a week to attend different classes and decide on their final enrollment. Thereafter they will not be able to make changes to their schedules. Students may drop courses before the corresponding deadline (4 weeks after the start of classes).

Exchange students enroll two weeks after Peruvian students. Online registration does not exist for exchange students. The vacancies will be granted in order of arrival.

Grading System:

Grades are awarded in whole numbers on a scale from zero to twenty. The fraction of half a point or more will be raised to the upper integer, except for the case of grade ten (10) for which a fraction does not count in any type of evaluation or average.

Our system stipulates for the elimination of one of the grades that is part of the evaluation system, for the purpose of allowing a student to remedy any non-attendance when, for some reason, he could not take an evaluation during the semester.

However, should the student miss any of the evaluations during the academic semester, in addition to the one that may be eliminated, the student will not have the opportunity to recover it whatever the reason.

Students may submit a request for modification of a grade, when they disagree with same. There are two processes:

- **Reassessment**: to be presented when the student disagrees with the grade assigned to one or more of the evaluation questions or when one or more questions were not graded. In the case of oral evaluations, the date on which the grade was entered in the virtual Campus shall be taken into account. If the student has the voucher of the oral exam given to him/her by the teacher, the date appearing on said voucher will be taken into account.

- **Grade Correction**: to be presented when there was an error in the addition of the score of the evaluation, when the student omitted to put his/her name on the
evaluation (in which case another evaluation shall be attached), when the assessment grade does not coincide with that which is posted on the virtual campus, and when the final average of the course is not calculated by the student (this applies only in courses that have only one evaluation, some seminars, methodology of legal research and social projection).

The deadline for submitting these applications is five business days, from the date that the evaluations are available to the student, which appears on the received stamp on the exam or test. Once the deadline has expired, they will not be accepted.

The reassessments and corrections are to be addressed and solved by the course professor in a period that does not exceed five (5) working days from the date he/she receives them.

**CLASS ATTENDANCE:** If the attendance is mandatory, absences cannot exceed 30%; should this limit be exceeded, the professor shall qualify the student with a zero (00) final average.

**ACADEMIC CALENDAR**

The academic calendar is available [here](#). The academic year is divided into two cycles:
- The first cycle starts in mid-March and ends in mid-July.
- The second cycle begins in mid-August and concludes at the beginning of December.

**ACADEMIC FIELDS**

The syllabi of courses offered, the registration schedules, and the role of exams are available [here](#) and updated prior to the start of each academic semester.

**ABOUT CLASS DEVELOPMENT**

The duration of each class is 1h30 on average. For the development of classes, professors can call on a teaching adjunct, who is Bachelor in Law graduate, and who collaborates with the professor in the preparation and design of teaching materials and manuals, as well as the preparation and correction of course evaluations.

Likewise, the professor can count on a teaching assistant, a regular student of PUCP Law School, belonging to the upper third percent, with a minimum of 41 credits in the Law School and who has already passed the course.
III- ACADEMIC SERVICES

MAIN LIBRARY

The Main Library currently has more than 130 thousand titles of monographic publications and more than 5 thousand titles of periodicals. In Total, there are more than 315 thousand books, audiovisual material, magazines, newspapers, maps, electronic resources, among others.

In 1960, a policy of centralization of information resources for students and professors was designed. Thus, the Main Library or main building that houses the majority of the bibliographical collections for the areas of humanities, law, education, art, among others was founded.

Our library has also been enriched by the donation and purchase of unique collections, like that of Javier Pérez de Cuéllar and the documentary collection of the poet Martín Adán, Juan Manuel Bákula, José María Arguedas, among others.

📍 Opposite the main garden.

🕒 Monday - Friday: 8:00 am - 11:00 p.m. Saturdays: 9:00 a.m. - 6:00 p.m.

📞 626-2000 Ext. 3418.

WIRELESS NETWORK

The campus offers internet connection via network wireless technology, allowing greater mobility to its students and access to the internet from any point of the university. To access the wireless network service, just ask for the access code in the Law School's reception desk.

ATHLETIC SERVICES

The Office of Athletic Services supervises, develops and promotes physical activity and the practice of sports in the University Community, with trained professionals who contribute to their development. Likewise, this office seeks to promote internal championships as well as PUCP's participation in university competitions throughout Peru.

The Office of Athletic Services offers the possibility to members of the PUCP community to practice up to 17 sports, without payment: chess, track and field, basketball, baseball, soccer,
indoor soccer, karate, kung fu, swimming, paddleball, rugby, tae kwon do, and table tennis among others.

In addition, the PUCP community has the possibility to access by payment, to the gym, counseling with a personal trainer, pilates classes, among other benefits. The Office of Athletic Services provides more information here.

**ACADEMIC AND PSYCHOLOGICAL ORIENTATION**

La The Office of Career Path and Welfare aims to improve the well-being of law students through direct support activities developed via individualized assessment, as well as events and dissemination of information. This office focuses its activities on developing student motivation, the ability to cope with stress, Satisfaction with the chosen career path, knowledge and development of strengths, among others.

Facebook: Oficina de plan de carrera y bienestar
Email: bienestar-derecho@pucp.pe

Likewise, we have a psycho-pedagogical service that offers the student the guidance and psychological counseling necessary for their development, in the emotional, social and familial, as well as academic environments. The psycho-pedagogical service has the support of two full-time psychologists at the Law School: Teresa Mejía Azabache and Paula Rizo-Patrón Ostoja.

Monday - Friday: 8:30 a.m. - 5:30 p.m.
First floor of the Faculty of Law (Old building)
Email: derechopsicoped@pucp.edu.pe

**OFFICE OF PROFESSIONAL INTERNSHIPS**

The Law School recommends its students take part in pre-professional internships after their fourth semester of study, once they have attained a basic legal training which can benefit from experience in the professional field.

The Office of Pre-professional Internships and Secigra (Civil Service of Law School graduates, whose voluntary regime in Peru, promotes professional internships in State institutions) is responsible for matters related to the complementary training of Law School students, being a channel for both the dissemination of internship offers and the control and evaluation of the performance of same.
**PUCP MOVIL**

PUCP Mobile is the app for both Android and IOS, which allows students access to all the amenities of the Virtual Campus on their cell phone. This allows you to establish a secure Intranet session that remains active on the mobile until the “Cerrar sesion” option is used.

Thanks to this application, you can access class schedules, notes, weekly programming of dishes offered in the University Dining Halls among other benefits.

This app is available on ITunes here and on Google Play here.

**IV- STUDENT ACTIVITIES**

**INTERFACULTY GAMES**

Since 1993, undergraduate faculties have joined in an athletic event that includes the participation of more than five thousand people (professors, students and administrative staff), all willing to support their respective teams and encourage them to win first place. There is a cultural activity that always takes place, in which the competing faculties develop a free presentation of five minutes through which they must astonish with their art and talent, something very important in the evaluation of the day, at the end of which there will be a winner and points shall be distributed.

Throughout the contest, representatives of all faculties will compete in 16 athletic disciplines: men's soccer, indoor soccer (ladies and men), basketball (ladies and men), chess, track and field (ladies and men), cycling (ladies and men), power lifting, swimming, paddleball, table tennis, air rifle shooting and co-ed volleyball. All faculties are competing to win first place.
LAW WEEK - OLYMPICS

The Federated Center of PUCP Law School organizes every year, the traditional Law Week, which is the most important internal competition where the different classes compete to win. Law Week begins with an inauguration parade, the presentation of dances by each class as well as their respective cheers; likewise at night the Pre Lock-In, institutional party of the Law School, is organized.

Then the sports events are started as well as the gymbkana and dance-a-thon. On Saturday, November 08 the el Derecho Canta (Law Sings) event will take place in which the different classes compete by presenting typical dances.

STUDENT ASSOCIATIONS

The Law School has a set of student associations recognized by the Council of Faculty that seek to promote the development of the career through legal current events and the publication of magazines with themes that cover various specialties, in fact many of the most consulted publications and legal journals of the field come from the work they do for the publication of articles written by professors of the Law School or foreigners.

These associations include the following: Administrative Law Circle - CDA, Law and Society, Academic Forum, Ius Inter Gentes, Ius et Veritas, Law Workshop, Themis, Vectigalia, among others.

PUCP CULTURAL CENTER

Created in 1994, the headquarters of the PUCP Cultural Center has a projection room, a Conference room, a theater, two exhibition galleries, six classrooms, and meeting rooms for its board of directors. It also has a café and a bookshop. In addition to being the organizer of the Festival de Cine de Lima, a cinematographic event that is held every year in August, it houses temporary art exhibitions, presents plays regularly as well as offers courses and art workshops.
V- STUDENT PARTICIPATION IN THE POLITICAL LIFE OF THE UNIVERSITY

REPRESENTATIVES IN THE UNIVERSITY ASSEMBLY

At the University level, the representatives of law students participate in the University Assembly being the voice of the students before the highest governing bodies of PUCP. As students chosen by the vote of their peers, they are a channel of communication between these and the highest authorities of the University. Moreover, the Federation of Students of PUCP has in our Law School the Federated Law Center.

FEDERATED LAW CENTER

It is a guild composed of Law students, chosen by their peers, with the aim of improving relations between students and faculty as well meeting the academic needs of the former. Among its functions are included the coordination and participation of the Faculty teams in the PUCP Interfaculty games, the organization of the Law Week which seeks to better integrate law students, planning social responsibility activities as well as academic support functions such as review workshops, among others.

CENTRO FEDERADO DERECHO

ONE THIRD OF LAW STUDENTS PARTY

At the Faculty level, the One Third of Law Students Party is formed by a group of five students, who have the right to speak and vote in the Faculty Council; and thus are part of the co-government of professors, students and graduates that characterizes PUCP. Its main function is to represent the interests of the students in the highest deliberative bodies of the Law School.

For any query, you can write to internacionalizacion-derecho@pucp.pe or visit our Facebook page here.

TERCIO ESTUDIANTIL DERECHO